CAPITAL IMPROVEMENTS PROGRAM COMMITTEE

RECOMMENDATIONS for 2019 CAPITAL FUNDING
SUMMARY and DETAIL SCHEDULES

December 3, 2018

Swanzey CIPC
2019 CASH CAPITAL BUDGET

Department	Estimated Balance 12/31/18	Contributions Actual 2018	Contributions 2019 Recommend	Contributions 2019 Incr.(Decr.)	Major Net Increase Causes Comments
DPW:					
Equipment	248,072	100,000	110,000	10,000	Rising equipment costs
Facilities	222,379	5,000	-	(5,000)	Future bonding
Cemetery Expansion	67,265	-	-	-	
Road Reconst.	200,000	265,000	100,000	(165,000)	Offset+ by bond debt service
Muni Trans Fund	250,000	-	-	-	
Town Dams	220,000	-	-	-	
Town Bridges	167,000	10,000	40,000	30,000	More realistic forecast
Covered Bridges	72,000	5,000	5,000	-	
Emergency Mgmt.:					
Facilities	41,000	-	-	-	
Communications	89,000	20,000	20,000	-	
Fire:					
Trucks	210,000	15,000	5,000	(10,000)	Result of bonding
Ponds	28,000	7,500	15,000	7,500	Needed increase
Tools	45,000	10,000	20,000	10,000	CAPEX replacing Operating Funds
Station Maint.	15,000	-	-	-	
Fire Station Reserve	361,084	-	-	-	
Police:					
Cruisers	69,771	40,000	30,000	(10,000)	Better planning by PD
SD Cruiser Revolver	30,000	-	-	-	
IMS	22,000	3,000	3,000	-	
Facilities	6,000	3,000	3,000	-	
Town Hall:					
Repairs & Expansion	69,463	60,000	60,000	-	
IMS	12,000	10,000	15,000	5,000	
Recreation	62,824	10,000	20,000	10,000	Minimum increase
Recycling Center:					
Reserve	200	-	-	-	
Revolver	511,542	-	-	-	
Libraries:					
Mt. Caesar Lib.	15,000	3,000	3,000	-	
Stratton Free Lib.	-	-	-	-	
		566,500	449,000	(117,500)	(0.21) Increase(Decrease)
Other Accounts:					
Carpenter Home	-	50,000	-	(50,000)	Does not include operations
Conservation Land	174,000	-	10,000	10,000	Contribution Reinstatement
Whitcomb Hall	50,000	32,500	90,000	57,500	2 yr. grant match
		82,500	100,000	17,500	
Grand Total		649,000	549,000	(100,000)	(0.15) Increase(Decrease)

Swanzey CIPC
7 YEAR CAPITAL INCLUSIVE BUDGET SUMMARY

Department	2018	2019	2020	2021	2022	2023	2024
DPW:							
Equipment	100,000	110,000	110,000	110,000	110,000	110,000	110,000
Facilities	5,000	-	-	-	-	-	-
Cemetery Expansion	-	-	-	-	-	-	-
Road Reconst.	265,000	100,000	100,000	100,000	100,000	100,000	100,000
Muni Trans Fund	-	-	-	-	-	-	-
Town Dams	-	-	-	-	-	-	-
Town Bridges	10,000	40,000	40,000	40,000	40,000	40,000	40,000
Covered Bridges	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Emergency Mgmt.:							
Facilities	-	-	-	-	-	-	-
Communications	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Fire:							
Trucks	15,000	5,000	5,000	5,000	5,000	5,000	5,000
Ponds	7,500	15,000	15,000	15,000	15,000	15,000	15,000
Tools	10,000	20,000	20,000	20,000	20,000	5,000	5,000
Station Maint.	-	-	-	-	-	-	-
Fire Station Cap Reserve	-	-	20,000	20,000	20,000	20,000	20,000
Police:							
Cruisers	40,000	30,000	30,000	30,000	30,000	30,000	30,000
SD Revolver	-	-	-	-	-	-	-
IMS	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Facilities	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Town Hall:	-						
Repairs & Expansion	60,000	60,000	10,000	10,000	10,000	10,000	10,000
IMS	10,000	15,000	15,000	15,000	15,000	15,000	15,000
Recreation	10,000	20,000	20,000	20,000	20,000	20,000	20,000
Recycling Center:							
Reserve	-	-	-	-	-	-	-
Revolver	-	-	-	-	-	-	-
Libraries:							
Mt. Caesar Lib.	3,000	3,000	3,000	3,000	3,000	3,000	3,000
Stratton Free Lib.	-	-	-	-	-	-	-
	566,500	449,000	419,000	419,000	419,000	404,000	404,000
Other Accounts:							
Carpenter Home	50,000	-	-	-	-	-	-
Conservation Land	-	10,000	10,000	10,000	10,000	10,000	10,000
Whitcomb Hall	32,500	90,000	90,000	-	-	-	-
	82,500	100,000	100,000	10,000	10,000	10,000	10,000
Total Direct Cash	649,000	549,000	519,000	429,000	429,000	414,000	414,000

Swanzey CIPC
7 YEAR CAPITAL INCLUSIVE BUDGET SUMMARY

Department	2018	2019	2020	2021	2022	2023	2024
Bond Debt Service (P+I):							
Authorized Debt:							
2014 - SCBA Lease	32,164	32,164	32,164	-	-	-	-
2017 - Police Station	47,150	47,150	47,150	47,150	47,150	47,150	47,150
2018 - Fire Truck	4,810	33,668	33,668	33,668	33,668	33,668	33,668
2018 - Cardiac Monitors	7,000	14,000	14,000	14,000	14,000	7,000	-
2018 - Dams	6,871	48,097	48,097	48,097	48,097	48,097	48,097
	97,995	175,078	175,078	142,914	142,914	135,914	128,914
Proposed Debt:							
2019 - Rehab. Roads	-	107,943	215,886	215,886	215,886	215,886	215,886
2020 - Town Hall	-	-	21,589	43,177	43,177	43,177	43,177
2020 - Station 2	-	-	17,195	120,364	120,364	120,364	120,364
2022 - DPW	-	-	-	-	18,055	36,109	36,109
2022 - Cardiac Monitor	-	-	-	-	6,496	6,496	6,496
2024 - SCBAs	-	-	-	-	-	-	32,320
2024 - Fire Truck (Sta. 2)	-	-	-	-	-	-	-
	-	107,943	254,670	379,427	403,978	422,033	454,353
Total CAPEX Debt Serv.	97,995	283,021	429,748	522,342	546,892	557,947	583,267
Cash + Debt Service	746,995	832,021	948,748	951,342	975,892	971,947	997,267
						6 yr. avg	946,203
Yr/Yr Increase (Decrease)		85,027	116,727	2,594	24,551	(3,945)	25,320
Accum. Increase over Base Year		85,027	201,753	204,347	228,898	224,952	250,273
Yr/Yr Tax Rate Effect (2018 AV)		0.15	0.21	0.00	0.04	(0.01)	0.05

Year/Year Changes:

Cash:			
Roads	(165,000)		
Whitcomb Hall	57,500		
Carpenter Home	(50,000)		
Conservation Acq.	10,000		
Recreation	10,000		
Fire - Various	7,500		
Town Bridges	30,000		
Other	-		
	(100,000)	-15.41%	
Debt Service:			
2018 Fire Truck	28,858		
Roads	107,943	6 mos. DS	
Dams	41,226		
Cardiac Monitors	7,000		
	185,027	188.81%	
	85,027	11.38%	

Major Points:

Sustained Capex w/DS requirements is $1 million.
Net effect is $250,000 CAPEX increase
for an increase over the Base Year o 34%
However, inclusive CAPEX is only 13%
of spending, before other Warrant Articles.

Non-essential services grant cash matching is
over the next two years is $330,000.

Sustained Roads of Cash plus DS is only a
$50,000 increase/yr., or $315,000/yr.
To fund this on a purely cash basis would
result in increased deferred maintenance cost
and could result in at least double, if not triple,
that cost.

Swanzey CIPC
7 YEAR CAPITAL INCLUSIVE BUDGET SUMMARY

BOND SUMMARY:

	Term/yrs.	Rate	Original Par	Level Annual Debt Serv.	Last Payment
Authorized Debt:					
2014 - SCBA Lease	7	3.00%	200,742	32,164	2020
2017 - Police Station	10	3.00%	415,000	47,150	2027 ($24,300)
2018 - Fire Truck	10	3.50%	280,000	33,668	2028
2018 - Cardiac Monitors	5	3.00%	68,000	14,000	2023
2018 - Dams	10	3.50%	400,000	48,097	2028
			1,363,742	175,078	
Proposed Debt: (Authorization Year)					
2019 - Rehab. Roads	20	3.75%	3,000,000	215,886	
2020 - Town Hall	20	3.75%	600,000	43,177	
2020 - Station 2	20	5.00%	1,500,000	120,364	
2022 - DPW	20	5.00%	450,000	36,109	
2022 - Cardiac Monitor	5	3.00%	29,750	6,496	
2024 - Fire Truck (Sta. 2)	25	6.00%	700,000	54,759	Issued in 2025
2024 - SCBAs	7	3.50%	197,625	32,320	
			6,477,375	509,112	
			7,841,117	684,190	
			Reduces over time		

Relevance:	
Town Operating Funds	6,418,000
Projected Inclusive Capex	946,203
	13%
6 yr. Avg. Increase	199,208
	3%

CIP DEPARTMENT INFORMATION REQUEST FORM
DEPARTMENT: HIGHWAY and CEMETERY EQUIPMENT

Please include items only exceeding $15,000 or individual similar items aggregating that amount such as radio, air breathers, etc.

Ignore routine facility maintenance/replacement items, which should be in your expense budgets.

Please use amounts in $ thousands, omitting the last 3 digits. Use notes to expand information when necessary.

								Items after 2024 over $50,000	
Item	**Purpose**	**2019**	**2020**	**2021**	**2022**	**2023**	**2024**	**Item**	**Amount**
Road Grader *	Road Maint							TBD	200,000
Paving Hot Box	Road Maint	15,000							
Int'l. Dump Truck	Road Maint	165,000							
Int'l. Dump Truck	Road Maint		175,000					Backhoe - 2024	110,000
F550 Dump Truck	Road Maint		95,000					1T Pickup - 2027	20,000
F350 Pick Up	Road Maint			45,000				Int'l Dump - 2028	180,000
Sidewalk Tractor	Sidewalk Plowing				150,000			Int'l Dump - 2031	185,000
F550 Dump Truck	Road Maint					110,000			
Loader						125,000			
Backhoe							110,000		
Other - Mowers, etc.	Cem. and Town Property	-	-	-	-	-	-		
								Total	495,000
	Totals	180,000	270,000	45,000	150,000	235,000	110,000	990,000	495,000
							Less: Estimated 12/31/17 CR	306,000	
								684,000	
* Rent vs buy analysis needed.								6	6
								114,000	82,500

2018 Contribution	100,000					
Balance, Beginning of Year	306,000	236,000	76,000	141,000	101,000	(24,000)
Contributions	110,000	110,000	110,000	110,000	110,000	110,000
Disbursements	(180,000)	(270,000)	(45,000)	(150,000)	(235,000)	(110,000)
Balance, End of Year	236,000	76,000	141,000	101,000	(24,000)	(24,000)

CIP DEPARTMENT INFORMATION REQUEST FORM
DEPARTMENT: DPW FACILITIES

Please include items only exceeding $15,000 or individual similar items aggregating that amount such as radio, air breathers, etc.

Ignore routine facility maintenance/replacement items, which should be in your expense budgets.

Please use amounts in $ thousands, omitting the last 3 digits. Use notes to expand information when necessary.

								Items after 2024 over $50,000	
Item	**Comment/Purpose**	**2019**	**2020**	**2021**	**2022**	**2023**	**2024**	**Item**	**Amount**
DPW Roof		40,000	-	-	-	-	-		
DPW Office/Break Area	120 Pine deleted	-	-	-	-	-	-		
Major Facility Upgrade	TBD	-	-	-	500,000	-	-		
	Totals	40,000	-	-	500,000	-	-		

2018 Contribution	5,000						
Balance, Beginning of Year	100,000	60,000	60,000	60,000	10,000	10,000
Contributions	-	-	-	-	-	-
Bonding	-	-	-	450,000	-	-
Disbursements	(40,000)	-	-	(500,000)	-	-
Balance, End of Year	60,000	60,000	60,000	10,000	10,000	10,000

CIP DEPARTMENT INFORMATION REQUEST FORM
DEPARTMENT: CEMETERY EXPANSION

Please include items only exceeding $15,000 or individual similar items aggregating that amount such as radio, air breathers, etc.

Ignore routine facility maintenance/replacement items, which should be in your expense budgets.

Please use amounts in $ thousands, omitting the last 3 digits. Use notes to expand information when necessary.

								Items after 2024 over $50,000	
Item	**Comment/Purpose**	**2019**	**2020**	**2021**	**2022**	**2023**	**2024**	**Item**	**Amount**
	Totals	-	-	-	-	-	-		

2018 Contribution	-						
Balance, Beginning of Year	67,265	67,265	67,265	67,265	67,265	67,265	
Contributions	-	-	-	-	-	-	
Disbursements	-	-	-	-	-	-	
Balance, End of Year	67,265	67,265	67,265	67,265	67,265	67,265	

CIP DEPARTMENT INFORMATION REQUEST FORM
DEPARTMENT: DPW Road Rehab Reconstruction

Please include items only exceeding $15,000 or individual similar items aggregating that amount such as radio, air breathers, etc.
Ignore routine facility maintenance/replacement items, which should be in your expense budgets.
Use notes to expand information when necessary.

								Items after 2024 over $50,000	
Item	**Comment/Purpose**	**2019**	**2020**	**2021**	**2022**	**2023**	**2024**	**Item**	**Amount**
Eaton Road	Reconstruction, including significant drainage	1,300,000							
Holbrook Avenue	Reconstruction		450,000						
Woodale Avenue	Reconstruction		50,000						
East Shore Road	Reconstruction		150,000						
Pine Street	Reconstruction		270,000						
North Winchester Street	Reconstruction			190,000					
South Winchester Street	Reconstruction/Repave			260,000					
Talbot Hill Road	Reconstruction			350,000					
Davis Street	Reconstruction			60,000					
Marcy Hill / Fox Run / Sugar Hill	Reconstruction/Repave				710,000				
Spring Street	Reconstruction					120,000			
Christian Hill Road	Reconstruction						300,000		
Prospect Street	Reconstruction								75,000
Corey Pond	Reconstruction								100,000
Franklin Mtn Crossing	Reconstruction								90,000
West Street	Reconstruction								80,000
All items are inclusive of design costs.								TOTAL	
	Totals	1,300,000	920,000	860,000	710,000	120,000	300,000	4,210,000	345,000

								6	yrs
	2018 Contribution	265,000						701,667	
								(50,000)	Less: Muni Trans
	Balance, Beginning of Year	200,000	2,000,000	1,180,000	445,000	160,000	190,000	651,667	Net Spend Rate
	Contributions	100,000	100,000	100,000	100,000	100,000	100,000		
	Other Funds (S/W Fund)	-	-	-	-	-	-		
	Use of Muni Trans Funds	-	-	25,000	325,000	50,000	50,000		
	Bonding	3,000,000	-	-	-	-	-		Bond proceeds would be spent 1st
	Disbursements	(1,300,000)	(920,000)	(860,000)	(710,000)	(120,000)	(300,000)		
	Balance, End of Year	2,000,000	1,180,000	445,000	160,000	190,000	40,000		
	Muni Trans Balance	200,000	250,000	275,000	-	-	-		

CIP DEPARTMENT INFORMATION REQUEST FORM
DEPARTMENT: DPW Road Maintenance (OPERATING A/C)

Please include items only exceeding $15,000 or individual similar items aggregating that amount such as radio, air breathers, etc.
Ignore routine facility maintenance/replacement items, which should be in your expense budgets.
Use notes to expand information when necessary.

								Items after 2024 over $50,000	
Item	**Comment/Purpose**	**2019**	**2020**	**2021**	**2022**	**2023**	**2024**	**Item**	**Amount**
Ash Hill	Repave	95,000							
Centerview	Chip seal	37,000							
Cresson	Chip seal	22,000							
Dartmouth	Chip seal	7,000					NOT CAPEX PROVIDED FOR REFERENCE ONLY		
Spruce Circle	Chip seal	13,000							
Birch (AKA Massey)	Repave		76,000						
Denman Thompson	Repave		68,000						
Mt Huggins	Chip seal		31,000						
Cross	Chip seal			3,000					
Sawmill	Chip seal			17,000					
Katie Lane	Repave			115,000					
Westbrook	Chip seal			29,000					
Thompson Lane	Repave			10,000					
Morningside	Repave				22,000				
Hutch	Repave				28,000				
Arrowcrest	Repave				46,000				
Westport Village	Repave				68,000				
TBD	Chip seal				10,000				
Forest Ave	Chip seal					65,000			
Cram Hill	Repave					100,000			
TBD	Chip seal					10,000			
Pebble Hill	Repave						80,000		
Dunn Hill	Repave						56,000		
TBD							40,000		
								TOTAL	
	Totals	174,000	175,000	174,000	174,000	175,000	176,000	1,048,000	-

CIP DEPARTMENT INFORMATION REQUEST FORM
DEPARTMENT: DPW Municipal Transportation Revolving Fund

Please include items only exceeding $15,000 or individual similar items aggregating that amount such as radio, air breathers, etc.

Ignore routine facility maintenance/replacement items, which should be in your expense budgets.

Please use amounts in $ thousands, omitting the last 3 digits. Use notes to expand information when necessary.

								Items after 2024 over $50,000	
Item	**Comment/Purpose**	**2019**	**2020**	**2021**	**2022**	**2023**	**2024**	**Item**	**Amount**
Transfer to Road Rehab.		-	-	25,000	325,000	50,000	50,000		
Rail Trial	Matching Funds	140,000							
	Less: Fund Raising	(40,000)							
	Totals	100,000	-	25,000	325,000	50,000	50,000		

Balance, Beginning of Year	250,000	200,000	250,000	275,000	-	-	
Contributions	50,000	50,000	50,000	50,000	50,000	50,000	Via MV Reg. Fees
Bonding	-	-	-	-	-	-	
Disbursements	(100,000)	-	(25,000)	(325,000)	(50,000)	(50,000)	
Balance, End of Year	200,000	250,000	275,000	-	-	-	

CIP DEPARTMENT INFORMATION REQUEST FORM
DEPARTMENT: TOWN DAMS

Please include items only exceeding $15,000 or individual similar items aggregating that amount such as radio, air breathers, etc.

Ignore routine facility maintenance/replacement items, which should be in your expense budgets.

Please use amounts in $ thousands, omitting the last 3 digits. Use notes to expand information when necessary.

								Items after 2024 over $50,000	
Item	**Purpose**	**2019**	**2020**	**2021**	**2022**	**2023**	**2024**	**Item**	**Amount**
Lower Wilson Pond Dam		400,000							
Upper Wilson Pond Dam	Remove Upper Wilson Dam (~$100,000) or repair ($400,000 - $500,000). Solution TBD.		100,000						
Swanzey Lake Dam	Repair. DES is requiring that we engage a consultant to review the dam and assess its condition by 8/2022, and if repairs are warranted make them by 9/2024. Cost is a guess at this point.						150,000		
								TOTAL	
	Totals	400,000	100,000	-	-	-	150,000	650,000	-

2018 Contribution	-						
Balance, Beginning of Year	220,000	(180,000)	120,000	120,000	120,000	120,000	
Contributions	-	-	-	-	-	-	
State/Federal Funding	-	-	-	-	-	-	
Bonding	-	400,000	-	-	-	-	Bond Authorized 2018
Disbursements	(400,000)	(100,000)	-	-	-	(150,000)	
Balance, End of Year	(180,000)	120,000	120,000	120,000	120,000	(30,000)	

CIP DEPARTMENT INFORMATION REQUEST FORM
DEPARTMENT: BRIDGES - OTHER THAN COVERED

Please include items only exceeding $15,000 or individual similar items aggregating that amount such as radio, air breathers, etc.

Ignore routine facility maintenance/replacement items, which should be in your expense budgets.

Please use amounts in $ thousands, omitting the last 3 digits. Use notes to expand information when necessary.

								Items after 2024 over $50,000	
Item	**Purpose**	**2019**	**2020**	**2021**	**2022**	**2023**	**2024**	**Item**	**Amount**
Rabbit Hollow Road	Reconstruction *	130,000							
Christian Hill Road	Reconstruction *			150,000					
Denman Thompson (Steel)	Replace Decking								30,000
Forest Avenue	Upsize culvert that is undersized, likely resulting in bridge classification. Costs preliminary. *						150,000		
California Brook Road	Upsize culvert that is undersized, likely resulting in bridge classification. Costs are preliminary. *								150,000
	* Town portion only							TOTAL	
	Totals	130,000	-	150,000	-	-	150,000	430,000	180,000

* Estimated net of state/federal funding.

6 yrs.

71,667

2018 Contribution	10,000						
Balance, Beginning of Year	167,000	77,000	117,000	7,000	47,000	87,000	
Contributions	40,000	40,000	40,000	40,000	40,000	40,000	
State/Federal Funding	-	-	-	-	-	-	INCLUDED IN COST NUMBERS
Bonding	-	-	-	-	-	-	
Disbursements	(130,000)	-	(150,000)	-	-	(150,000)	
Balance, End of Year	77,000	117,000	7,000	47,000	87,000	(23,000)	

CIP DEPARTMENT INFORMATION REQUEST FORM
DEPARTMENT: COVERED BRIDGES

Please include items only exceeding $15,000 or individual similar items aggregating that amount such as radio, air breathers, etc.

Ignore routine facility maintenance/replacement items, which should be in your expense budgets.

Please use amounts in $ thousands, omitting the last 3 digits. Use notes to expand information when necessary.

								Items after 2024 over $50,000	
Item	**Purpose**	**2019**	**2020**	**2021**	**2022**	**2023**	**2024**	**Item**	**Amount**
Thompson Bridge	Painting	30,000							
Carlton Bridge	Replace Decking		20,000						
Cresson Bridge	Replace Decking			30,000					
Slate Bridge	Replace Decking					30,000			
								TOTAL	
	Totals	30,000	20,000	30,000	-	-	-	80,000	-

6 yrs.

13,333

2018 Contribution	5,000					
Balance, Beginning of Year	72,000	47,000	32,000	7,000	12,000	17,000
Contributions	5,000	5,000	5,000	5,000	5,000	5,000
Disbursements	(30,000)	(20,000)	(30,000)	-	-	-
Balance, End of Year	47,000	32,000	7,000	12,000	17,000	22,000

CIP DEPARTMENT INFORMATION REQUEST FORM
DEPARTMENT: EMERGENCY MANAGEMENT

Please include items only exceeding $15,000 or individual similar items aggregating that amount such as radio, air breathers, etc.

Ignore routine facility maintenance/replacement items, which should be in your expense budgets.

Please use amounts in $ thousands, omitting the last 3 digits. Use notes to expand information when necessary.

								Items after 2024 over $50,000	
Item	**Purpose**	**2019**	**2020**	**2021**	**2022**	**2023**	**2024**	**Item**	**Amount**
EM Facilities:									-
Town Hall Generator		20,000							
Communications:									
Police Dual Band Repeater	Covered by Insurance								
Fire - 3 base stations, 45 portable radios, & 15 mobile radios	Replace all department radios - Communication					180,000			
Police - Portable Radios						25,000			
								TOTAL	
	Totals	20,000	-	-	-	205,000	-	225,000	-

2018 Contributions:	EM Facilities	-	6	yrs.
	EM Com	20,000		
			37,500	

EM Facilities:							
Balance, Beginning of Year	41,000	21,000	21,000	21,000	21,000	21,000
Contributions	-	-	-	-	-	-
Expenditures	(20,000)	-	-	-	-	-
Ending Balance	21,000	21,000	21,000	21,000	21,000	21,000
Emergecy Communications:						
Balance, Beginning of Year	89,000	109,000	129,000	149,000	169,000	34,000
Grants	-	-	-	-	50,000	-
Contributions	20,000	20,000	20,000	20,000	20,000	20,000
Expenditures	-	-	-	-	(205,000)	-
Ending Balance	109,000	129,000	149,000	169,000	34,000	54,000

CIP DEPARTMENT INFORMATION REQUEST FORM
DEPARTMENT: FIRE TRUCKS

Please include items only exceeding $15,000 or individual similar items aggregating that amount such as radio, air breathers, etc.

Ignore routine facility maintenance/replacement items, which should be in your expense budgets.

Please use amounts in $ thousands, omitting the last 3 digits. Use notes to expand information when necessary.

								Items after 2024 over $50,000	
Item	**Purpose**	**2019**	**2020**	**2021**	**2022**	**2023**	**2024**	**Item**	**Amount**
Used Ambulance		35,000							
Replace Brush Truck	Current brush truck is from 1985, has no seatbelts, is unsafe		100,000					Replace 2000 ladder truck with used replacement (2025)	500,000
Replace Squad 3 Yukon	Squad 3 is a 2010					-		Water Rescue Trailer (2026)	10,000
Replace OHRV	Replace Ranger						30,000	Replace Squad 1 Yukon (2026)	75,000
Engine 2 (2000) replacement							700,000	Replace Squad 2 Yukon (2028)	78,000
								TOTAL	
	Totals	35,000	100,000	-	-	-	730,000	865,000	663,000

2018 Contribution	15,000					
Balance, Beginning of Year	210,000	180,000	85,000	90,000	95,000	100,000
Contributions	5,000	5,000	5,000	5,000	5,000	5,000
Bonding	280,000	-	-	-	-	700,000
2018 Truck Payment	(315,000)	-	-	-	-	-
2018 Grant	35,000	-	-	-	-	-
Disbursements	(35,000)	(100,000)	-	-	-	(730,000)
Balance, End of Year	180,000	85,000	90,000	95,000	100,000	75,000

Bonds:		
Engine	280,000	700,000
yrs	10	25
rate	3.50%	6.00%
D/S	(33,668)	(54,759)

CIP DEPARTMENT INFORMATION REQUEST FORM
DEPARTMENT: FIRE PONDS

Please include items only exceeding $15,000 or individual similar items aggregating that amount such as radio, air breathers, etc.

Ignore routine facility maintenance/replacement items, which should be in your expense budgets.

Please use amounts in $ thousands, omitting the last 3 digits. Use notes to expand information when necessary.

								Items after 2024 over $50,000	
Item	**Purpose**	**2019**	**2020**	**2021**	**2022**	**2023**	**2024**	**Item**	**Amount**
Reclaim Old Richmond Road Fire Pond & add dry hydrant		35,000							
Improve / repair existing hydrants	Slate Bridge, Swanzey Lake, Sawmill Lane, Flat Roof Mill Road, Owens Drive, Pilgrim Pines, Barden Circle		20,000	20,000					
Install new dry hydrants	Sawyers Crossing, Arrowcrest, Warmac, South Road, etc.				15,000	15,000	15,000		
								Total	
	Totals	35,000	20,000	20,000	15,000	15,000	15,000	120,000	-

2018 Contribution	7,500					
Balance, Beginning of Year	28,000	8,000	3,000	(2,000)	(2,000)	(2,000)
Contributions	15,000	15,000	15,000	15,000	15,000	15,000
Disbursements	(35,000)	(20,000)	(20,000)	(15,000)	(15,000)	(15,000)
Balance, End of Year	8,000	3,000	(2,000)	(2,000)	(2,000)	(2,000)

CIP DEPARTMENT INFORMATION REQUEST FORM
DEPARTMENT: FIRE TOOLS EQUIPMENT

Please include items only exceeding $15,000 or individual similar items aggregating that amount such as radio, air breathers, etc.

Ignore routine facility maintenance/replacement items, which should be in your expense budgets.

Please use amounts in $ thousands, omitting the last 3 digits. Use notes to expand information when necessary.

								Items after 2024 over $50,000	
Item	**Purpose**	**2019**	**2020**	**2021**	**2022**	**2023**	**2024**	**Item**	**Amount**
Gear Extractor	Station 3	5,000							
Miscellaneous Equipment	Various pieces of equipment for stations and apparatus, including replacing hose	45,000							
SCBA Filling Station & Compressor			45,000						
SCBA Mobile Filling Station	To be located in heavy rescue			25,000					
Cardiac Monitor	Lease				35,000				
SCBAs	Purchase 30 units at $7,750						232,500		
								TOTAL	
	Totals	50,000	45,000	25,000	35,000	-	232,500	387,500	-

2017 Contribution	10,000

EXPENDABLE TRUST FUND:						
Balance, Beginning of Year	45,000	22,500	4,250	3,000	23,000	28,000
Contributions	20,000	20,000	20,000	20,000	5,000	5,000
Grants - 15% of Costs	7,500	6,750	3,750	5,250	-	34,875
Lease	-	-	-	29,750	-	197,625
Disbursements	(50,000)	(45,000)	(25,000)	(35,000)	-	(232,500)
Balance, End of Year	22,500	4,250	3,000	23,000	28,000	33,000

CIP DEPARTMENT INFORMATION REQUEST FORM
DEPARTMENT: FIRE STATIONS CAPITAL RESERVE (New 2019)

Please include items only exceeding $15,000 or individual similar items aggregating that amount such as radio, air breathers, etc.

Ignore routine facility maintenance/replacement items, which should be in your expense budgets.

Please use amounts in $ thousands, omitting the last 3 digits. Use notes to expand information when necessary.

								Items after 2024 over $50,000	
Item	**Purpose**	**2019**	**2020**	**2021**	**2022**	**2023**	**2024**	**Item**	**Amount**
Station 3 new efficient heat system		20,000			-	-	-		
Station 3 Roof replacement		40,000							
Station 3 upstairs second means of egress	Construct an enclosed second means of egress from the 2nd story	10,000							
Exhaust Treatment System	Station 1 - grant may be available	50,000							
Exhaust Treatment System	Station 2 - Omitted new station	-			REMOVED STATION 2 COSTS				
Exhaust Treatment System	Station 3 - grant may be available	50,000							
Fire Suppression System in Station 3			100,000						
2nd means of egress at Station 2		-			REMOVED STATION 2 COSTS				
Property Acquisition	Station 2	125,000							
A&E Work - Station 2		15,000	15,000						
Station 2	Placeholder				1,500,000			TOTAL	
	Totals	310,000	115,000	-	1,500,000	-	-	1,925,000	-
	2018 Contribution	-							

CAPITAL RESERVE FUND:							
Balance, Beginning of Year	-	71,000	(4,000)	36,000	56,000	76,000	
2019 Transfer	361,000						2018 Wt. Art. 11 Est. new CR
Contributions	20,000	20,000	20,000	20,000	20,000	20,000	
Bonds (Placeholder)	-	-	-	1,500,000	-	-	
Grants	-	20,000	20,000	-	-	-	
Disbursements	(310,000)	(115,000)	-	(1,500,000)	-	-	
Balance, End of Year	71,000	(4,000)	36,000	56,000	76,000	96,000	

CIP DEPARTMENT INFORMATION REQUEST FORM
DEPARTMENT: FIRE and RELATED FACILITIES

Please include items only exceeding $15,000 or individual similar items aggregating that amount such as radio, air breathers, etc.

Ignore routine facility maintenance/replacement items, which should be in your expense budgets.

Please use amounts in $ thousands, omitting the last 3 digits. Use notes to expand information when necessary.

								Items after 2024 over $50,000	
Item	**Purpose**	**2019**	**2020**	**2021**	**2022**	**2023**	**2024**	**Item**	**Amount**
Various to close account		15,000							
								TOTAL	
	Totals	15,000	-	-	-	-	-	15,000	-

2018 Contribution	-						
EXPENDABLE TRUST FUND:							
Balance, Beginning of Year	15,000	-	-	-	-	-	
Contributions	-	-	-	-	-	-	
Grants	-	-	-	-	-	-	
Disbursements	(15,000)	-	-	-	-	-	
Balance, End of Year	-	-	-	-	-	-	

CIP DEPARTMENT INFORMATION REQUEST FORM
DEPARTMENT: POLICE CRUISERS

Please include items only exceeding $15,000 or individual similar items aggregating that amount such as radio, air breathers, etc.

Ignore routine facility maintenance/replacement items, which should be in your expense budgets.

Please use amounts in $ thousands, omitting the last 3 digits. Use notes to expand information when necessary.

								Items after 2024 over $50,000	
Item	**Purpose**	**2019**	**2020**	**2021**	**2022**	**2023**	**2024**	**Item**	**Amount**
Annual Cruiser Replacement		30,000	30,000	30,000	30,000	30,000	30,000		
Additional Cruiser		30,000					30,000		
Cruiser Refurbish	Refurbish an investigator's car rather than purchase an additional new cruiser in 2021/2022		10,000						
One cruiser (at $30,000; 3 year life) will be purchased every year, and an additional cruiser will be purchased every 3rd year from the Capital Reserve. All cruisers will be equipped (net cost, $20,000) from the Special Duty Revolving Fund.									
								TOTAL	
	Totals	60,000	40,000	30,000	30,000	30,000	60,000	250,000	-

Special Duty Revolving Fund:	
12/31/18 est. balance	30,000
Estimated annual contribution	10,000

2018 CR Addition	50,000						
Balance, Beginning	69,771	39,771	29,771	29,771	29,771	29,771	
Contributions	30,000	30,000	30,000	30,000	30,000	30,000	
Expenditures	(60,000)	(40,000)	(30,000)	(30,000)	(30,000)	(60,000)	
Ending Balance	39,771	29,771	29,771	29,771	29,771	(229)	

CIP DEPARTMENT INFORMATION REQUEST FORM
DEPARTMENT: POLICE IMS and FACILITIES

Please include items only exceeding $15,000 or individual similar items aggregating that amount such as radio, air breathers, etc.

Ignore routine facility maintenance/replacement items, which should be in your expense budgets.

Please use amounts in $ thousands, omitting the last 3 digits. Use notes to expand information when necessary.

								Items after 2024 over $50,000	
Item	**Purpose**	**2019**	**2020**	**2021**	**2022**	**2023**	**2024**	**Item**	**Amount**
Server					25,000				
Other IT		3,000		4,000		5,000			
Station Major Repairs		-	-	-	10,000	-	-		
Portable Radios								See Emg. Com	
Dual Band Repeater								See Emg. Com	
								TOTAL	
	Totals	3,000	-	4,000	35,000	5,000	-	47,000	-

2018 CR Addition - Police IMS	4,000
2018 CR Addition - Police Facilities	-

Police IMS:						
Balance, Beginning of Year	22,000	22,000	25,000	24,000	2,000	-
Contributions	3,000	3,000	3,000	3,000	3,000	3,000
Expenditures	(3,000)	-	(4,000)	(25,000)	(5,000)	-
Ending Balance	22,000	25,000	24,000	2,000	-	3,000
Police Facilities:						
Balance, Beginning of Year	6,000	9,000	12,000	15,000	8,000	11,000
Contributions	3,000	3,000	3,000	3,000	3,000	3,000
Expenditures	-	-	-	(10,000)	-	-
Ending Balance	9,000	12,000	15,000	8,000	11,000	14,000

CIP DEPARTMENT INFORMATION REQUEST FORM
DEPARTMENT: TOWN HALL IMS

Please include items only exceeding $10,000 or individual similar items aggregating that amount such as radio, air breathers, etc.

Ignore routine facility maintenance/replacement items, which should be in your expense budgets.

Please use amounts in $ thousands, omitting the last 3 digits. Use notes to expand information when necessary.

								Items after 2024 over $50,000	
Item	**Purpose**	**2019**	**2020**	**2021**	**2022**	**2023**	**2024**	**Item**	**Amount**
Town Hall Telephone System Upgrade	Replace current antiquated town hall telephone system with a modern system, similar to what has recently been installed in the police station.	19,000						Replacement of 2018 severs in approximately 2025	50,000
Camera installation	Install cameras in portions of Town Hall where money is primarily handled	**Competed in 2018**							
Town Clerk Software Replacement	Replace the Town Clerk's current BMSI software with Avitar, similar to what has been installed in the Tax Collector and Assessing offices	10,500							
Town website upgrade	Improve the quality and functionality of the Town's website		10,000						
Financial Software Replacement	The Town's current financial software BMSI is DOS based, is antiquated, and has significant limitations. Although a review of new softwares has not yet begun because other software updates are a higher priority, options should be reviewed in the mid to later years of this plan.				30,000				
GIS & Tax Map Upgrade	Full update of the Town's tax maps, including matching maps to reality using new, custom aerial photography						250,000		
								TOTAL	
	Totals	29,500	10,000	-	30,000	-	250,000	319,500	50,000

2018 Contribution	10,000						
Balance, Beginning of Year	12,000	(2,500)	2,500	17,500	2,500	17,500	
Contributions	15,000	15,000	15,000	15,000	15,000	15,000	
Finance	-	-	-	-	-	250,000	
Expenditures	(29,500)	(10,000)	-	(30,000)	-	(250,000)	
Ending Balance	(2,500)	2,500	17,500	2,500	17,500	32,500	

CIP DEPARTMENT INFORMATION REQUEST FORM
DEPARTMENT: TOWN HALL REPAIRS

Please include items only exceeding $15,000 or individual similar items aggregating that amount such as radio, air breathers, etc.

Ignore routine facility maintenance/replacement items, which should be in your expense budgets.

Please use amounts in $ thousands, omitting the last 3 digits. Use notes to expand information when necessary.

								Items after 2024 over $50,000	
Item	**Comment/Purpose**	**2019**	**2020**	**2021**	**2022**	**2023**	**2024**	**Item**	**Amount**
Interior redesign	Redesign the interior of Town Hall, addressing code and workflow challenges due to the current layout	-			500,000				
FD Entrance, Front Step Improvement & pillers, & handicap accessability concerns	Provide minimal Improvements to egress into and out of Town Hall and Center Fire Station	35,000							
Building drainage engineering	Engineering work to address water getting into basement	5,000							
Drainage work	Work to address water getting into basement	15,000							
Wiring & safety warning devices Upgrade		30,000							
Exterior Painting/siding repair/insulating		50,000							
Fire Suppression System	Assumes use of MRSD's cysterns and/or land				100,000				
Retaining wall rebuild (East Side)	Blocks, stone, drainage, etc.				7,500	25,000	25,000		
								TOTAL	
	Totals	135,000	-	-	607,500	25,000	25,000	792,500	

2017 Contribution	60,000								
Balances, Beginning of Year									
Expansion	463						Bond		-
Repairs	69,000							yrs	20
	69,463	(5,537)	4,463	14,463	16,963	1,963		rate	5.00%
Contributions	60,000	10,000	10,000	10,000	10,000	10,000		D/S	-
Bonding	-			600,000					
Expenditures	(135,000)	-	-	(607,500)	(25,000)	(25,000)			
Ending Balance	(5,537)	4,463	14,463	16,963	1,963	(13,037)			

CIP DEPARTMENT INFORMATION REQUEST FORM
DEPARTMENT: RECREATION FACILITIES IMPROVEMENTS

Please include items only exceeding $15,000 or individual similar items aggregating that amount such as radio, air breathers, etc.

Ignore routine facility maintenance/replacement items, which should be in your expense budgets.

Please use amounts in $ thousands, omitting the last 3 digits. Use notes to expand information when necessary.

								Items after 2024 over $50,000	
Item	**Purpose**	**2019**	**2020**	**2021**	**2022**	**2023**	**2024**	**Item**	**Amount**
Painting		24,000							
High Need/Safety Work	Uprade deck, ramp, waterflow, and general improvements.	25,000							
Restrooms/changing rooms at Richardson Park	Replace the outdated changing/bathrooms at Richards Park	75,000	25,000						
2 Covered picnic areas at Richardson Park 14x14	Provide nice areas for people and families as they visit and spend time at the lake.		20,000						
Outdoor basketball court at Richardson Park	Provide more opportunities and activities for the residents of Swanzey			17,000					
Recreation Director's Office	A place for the rec director to work out of, keep files, hold meetings and be organized.				10,000				
Upgrades to Richardson Park	Major Rehab					100,000			
Passanger van for rec outings	To take groups out do do activities.								37,000
								TOTAL	
	Totals	100,000	45,000	17,000	10,000	100,000	-	272,000	37,000

2018 Contribution	10,000

Balance, Beginning of Yea	73,000	8,000	8,000	36,000	61,000	(4,000)
Grants/Fundraising	-	10,000	10,000	-	-	-
From Camp Rev. Fund	15,000	15,000	15,000	15,000	15,000	15,000
Contributions	20,000	20,000	20,000	20,000	20,000	20,000
Expenditures	(100,000)	(45,000)	(17,000)	(10,000)	(100,000)	-
Ending Balance	8,000	8,000	36,000	61,000	(4,000)	31,000

CIP DEPARTMENT INFORMATION REQUEST FORM
DEPARTMENT: RECREATION FACILITIES IMPROVEMENTS

2019-2024 Recreation Department CIP Narrative

Everything in this Capital Improvement Plan is to increase the offerings of activities, functions, classes and entertainment for all residents of Swanzey. After spending more time in the town, I have reworked my thinking on a few things and the importance of having them done.

- Restrooms/changing rooms at Richardson Park (2019) – this is our top priority. Not only are the current bathrooms outdated and too small, the layout is poor. Another problem wi men's room is when you use the bathroom you stand in front of the door leading into the bathroom; many people are uncomfortable with this situation. With new bathrooms at Richarc Park the next step should be to provide a few covered areas for the guests. This estimated price may be low, but I am hoping we can put the leach field far enough away from the lake to have to do a special system. We are in the process of engaging a design professional to move this project forward.

- Two covered picnic areas – We get lots of families down to the lake who spend a majority of their day enjoying the property. We do have picnic tables around for them currently, b providing a covered spot with some flat ground, a place to eat and some shade would be a nice improvement. This would also increase the use and enjoyment of our summer recreation

- Outdoor basketball court at Richardson Park – In basketball's second year last winter we had 2 teams of twelve in grades 3-6. As this continues to grow (only 4 kids signed up the fir the demand for space this will increase. There is still the issue of the supervision and traveling back and forth for campers as they would need to travel through the parking lot to get to it. I would like to turn the northwestern corner of the parking lot into a full basketball court for the camp and for public use. This will also provide another activity for our summer campers.

- Office space for the Recreation Director at Richardson Park – this is overdue at this point as a place to run the rec department out of. It would allow for more organization, more production, storage, and meeting/interview space.

- Upgrades to Richardson Park – this is a nice old building, but it needs some upkeep. We run about 80 kids per week for 8 weeks every summer here. The deck, railing and ramp all r be replaced. Also with the heavy rain storms we can get over the summer there is a significant amount of water running under the building. We need to work on ways to keep the water out of the building.

- Passenger van – I would like to offer some activities where we would have the need to transport participants to and from various places. A 15 passenger van would do the trick. I lc rentals this past summer as I tried to start a hiking group. I would push harder for more activities like this if we had the transportation.

- Recreation Center – My long term goal is for the Town to build a multi-purpose facility where we could offer anything and everything. Richardson Park is a nice place to have our su camp, but it has limitations and is only available seasonally. Let's expand on that idea and offer more activities year-round in one place organized by the Recreation Department. Ideally, would have a pool, tennis courts, basketball courts, gym, game room, multi-purpose room and outdoor space for games and gatherings. This can also be trimmed down to fit a lower buc I want to go big but to fit monetary constraints anything will be an improvement on that we have currently.

CIP DEPARTMENT INFORMATION REQUEST FORM
DEPARTMENT: RECYCLING

Please specify items exceeding $15,000 or individual similar items aggregating that amount such as radios, air breathers, etc.

Ignore routine facility maintenance/replacement items, which should be in your expense budgets.

Please use amounts in $ thousands, omitting the last 3 digits. Use notes to expand information when necessary.

								Items after 2024 over $50,000	
Item	**Comment/Purpose**	**2019**	**2020**	**2021**	**2022**	**2023**	**2024**	**Item**	**Amount**
Property survey		7,500							
Main Building	Extend building (86'X60'/5,160 ft^2), siding, septic, electrical, sprinkler system, floor plan, drive through.				415,272			Need study as to new location & 1 bldg.	
Main building drive through	Extend roof out to create 3 lane drive through				80,000				
Storage Building	60'x60' (3,600 ft^2) store more recyclables to capture best pricing	103,400							
Waste Oil Building	40'x25' (1,000 ft^2)				95,000				
Waste Oil Burner & supplies	Waste oil containment and cleanup supplies				22,000				
Burn pits	Fix walls and clear around	15,000							
Fire pond cleaned	Depending on man made or natural	TBD							
Fire hose hook up	Norm to assist	TBD							
Horizontal baler	Better marketability and more efficient		115,000					Needs Cost/Benefit Study	
Solar panels	Donated by resident installation cost only		15,000					Needs Cost/Benefit Study	
Back 40 layout & clearing	Combine all roll offs and tips walls with addition of roof and lights		63,250						
	Totals	-	-	-	-	-	-		-
	2019 Contribution	-							
	Balance, 2019	-	-	**-- See next page --**		-	-		
	Financing	-	-	-	-	-	-		
	Grants	-	-	-	-	-	-		
	Contributions	-	-	-	-	-	-		
	Disbursements	-	-	-	-	-	-		
	Balance, End of Year	-	-	-	-	-	-		

CIP DEPARTMENT INFORMATION REQUEST FORM
DEPARTMENT: RECYCLING

Please specify items exceeding $15,000 or individual similar items aggregating that amount such as radios, air breathers, etc.

Ignore routine facility maintenance/replacement items, which should be in your expense budgets.

Use notes to expand information when necessary.

								Items after 2024 over $50,000	
Item	**Comment/Purpose**	**2019**	**2020**	**2021**	**2022**	**2023**	**2024**	**Item**	**Amount**
Facility fence	Current fence in poor condition		TBD						
Scale & scale house	Better management of wastes			72,000				Needs Cost/Benefit Study	
Pave main parking lot									TBD
Concrete grinder	Handle material more efficiently			80,000				Needs Cost/Benefit Study	80,000
Glass crusher	Compact version- safety and decibels		15,000						
Skid steer					55,000				
Skid steer attachments		30,000							
Mini backhoe/ loader	Rubble/ wood chips/ compost/ ash/ snow/ etc							Needs Interdepartment Cost Study	70,000
Stump Grinder/ wood chipper	Handle material on site instead of contractor							Needs Cost/Benefit Study	20,000
Electric Stacker or forklift			20,000						
Maintenance	Equipment/ facility							Operating Budget	
	Totals	155,900	228,250	152,000	667,272	-	-		80,000
	2019 Contribution	-							
	Balance, 2019	511,542	360,642	137,392	(9,608)	(671,880)	(666,880)		
	Financing	-	-	-	-	-	-		
	Grants	5,000	5,000	5,000	5,000	5,000	5,000		
	Contributions	-	-	-	-	-	-		
	Disbursements	(155,900)	(228,250)	(152,000)	(667,272)	-	-		
	Balance, End of Year	360,642	137,392	(9,608)	(671,880)	(666,880)	(661,880)		

CIP DEPARTMENT INFORMATION REQUEST FORM
DEPARTMENT: MT. CAESAR UNION LIBRARY

Please include items only exceeding $15,000 or individual similar items aggregating that amount such as radio, air breathers, etc.

Ignore routine facility maintenance/replacement items, which should be in your expense budgets.

Use notes to expand information when necessary.

								Items after 2024 over $50,000	
Item	**Purpose**	**2019**	**2020**	**2021**	**2022**	**2023**	**2024**	**Item**	**Amount**
Exterior Painting	North Face only	5,000							
Boiler	Replacement		15,000						
Window Replacement				15,000					
Third Floor Rehab									
Elevator to Upper Level *	Use of ADA Compliant Floor (<50 people)						**Entire Project under reconsideration.**		
								TOTAL	
	Totals	5,000	15,000	15,000	-	-	-	35,000	-

MCUL Trust Funds: $86,500

2018 Funding	3,000					
Balance, Beginning of Year	15,000	13,000	1,000	4,000	7,000	10,000
Contributions	3,000	3,000	3,000	3,000	3,000	3,000
Fund Raising/Grants	-	-	-	-	-	-
Disbursements	(5,000)	(15,000)	-	-	-	-
Balance, End of Year	13,000	1,000	4,000	7,000	10,000	13,000

CIP DEPARTMENT INFORMATION REQUEST FORM
DEPARTMENT: STRATTON FREE LIBRARY

Please include items only exceeding $15,000 or individual similar items aggregating that amount such as radio, air breathers, etc.

Ignore routine facility maintenance/replacement items, which should be in your expense budgets.

Please use amounts in $ thousands, omitting the last 3 digits. Use notes to expand information when necessary.

								Items after 20234 over $50,000	
Item	**Purpose**	**2019**	**2020**	**2021**	**2022**	**2023**	**2024**	**Item**	**Amount**
Replace addition roof with metal standing seam	RFP in progress	Completed 2018							
Brick repointing	Soliciting estimates currently	Completed 2019							
								TOTAL	
	Totals	-	-	-	-	-	-	-	-

2018 Contribution	15,000						
Balance, Beginning of Year	8,000	8,000	8,000	8,000	8,000	8,000	
Grants/Fundraising	-	-	-	-	-	-	
Contributions	-	-	-	-	-	-	
Expenditures	-	-	-	-	-	-	
Ending Balance	8,000	8,000	8,000	8,000	8,000	8,000	

CIP DEPARTMENT INFORMATION REQUEST FORM
DEPARTMENT: Carpenter Home

Please include items only exceeding $10,000 or individual similar items aggregating that amount such as radio, air breathers, etc.

Ignore routine facility maintenance/replacement items, which should be in your expense budgets.

Please use amounts in $ thousands, omitting the last 3 digits. Use notes to expand information when necessary.

								Items after 2024 over $50,000	
Item	**Purpose**	**2019**	**2020**	**2021**	**2022**	**2023**	**2024**	**Item**	**Amount**
Electrical Upgrades	Make safety/code upgrades to the Home's electrical wiring	20,000							
Air-lock & ramp & main entrance storefront			30,000						
Tub removal and revamp space for hair wash station in vacated space bathroom number 1	This tub/shower is no longer used, this space could be a great advance in patient care and would help with marketing the facility.		7,500						
Van Replacement	***Accessible*** passenger van; existing van has significant rust and will costly to keep on the road; cost and vehicle could be shared with Recreation Department		25,000						
Replace double door perhaps with large single	Doors no longer work correctly and likely never will. This is both an energy efficiency prblem as well as a security problem.		7,500						
Generator Upgrade	Replace existing generator(s), which is beyond its useful life and only sufficient to power the fire suppression system, and replace it with a generator able to provide more adequate back-up to the facility. Grants are being explored.		30,000						
"Front entrance" reconstruction / reconfiguration	The "front entrance", which is not currently operable, needs a full rebuild and renovation		7,500						

CIP DEPARTMENT INFORMATION REQUEST FORM
DEPARTMENT: Carpenter Home

Item	Purpose	2019	2020	2021	2022	2023	2024	Item	Amount
Front building roof	Worn three tab shingles will need replacing soon. Proposed solution is corrugated roofing to match existing.			20,000					
Room improvements and adding sinks to bedrooms		10,000	10,000	10,000	10,000	10,000	10,000		
								TOTAL	
	Totals	30,000	117,500	30,000	10,000	10,000	10,000	207,500	

2018 Funding	50,000						
Balance, Beginning of Year	42,000	47,000	(22,750)	(12,500)	17,750	48,000	
Trust Earnings	35,000	35,000	35,000	35,000	35,000	35,000	
Add'l. Trust Earnings	-	5,250	5,250	5,250	5,250	5,250	3.00% on $175K
Fundraising/Donations	-	7,500	-	-	-	-	Van
Contributions	-	-	-	-	-	-	
Disbursements	(30,000)	(117,500)	(30,000)	(10,000)	(10,000)	(10,000)	
Balance, End of Year	47,000	(22,750)	(12,500)	17,750	48,000	78,250	

CIP DEPARTMENT INFORMATION REQUEST FORM
DEPARTMENT: CONSERVATION LAND ACQUISITION

Please include items only exceeding $15,000 or individual similar items aggregating that amount such as radio, air breathers, etc.

Ignore routine facility maintenance/replacement items, which should be in your expense budgets.

Please use amounts in $ thousands, omitting the last 3 digits. Use notes to expand information when necessary.

								Items after 2024 over $50,000	
Item	**Purpose**	**2019**	**2020**	**2021**	**2022**	**2023**	**2024**	**Item**	**Amount**
Conservation Land Acquisition	Adams/Windyhurst	-						Was $40K	
Conservation Land Acquisition	2 Other Easements	-						Was $45K	
								TOTAL	
	Totals	-	-	-	-	-	-	-	-

			2018 Contribution				-
Balance, Beginning of Yea	314,000	184,000	194,000	204,000	214,000	224,000	
Lucy Carpenter Purchase	(140,000)	-	-	-	-	-	
Fundraising/Donations	-	-	-	-	-	-	
Contributions	10,000	10,000	10,000	10,000	10,000	10,000	
Disbursements	-	-	-	-	-	-	
Balance, End of Year	184,000	194,000	204,000	214,000	224,000	234,000	

CIP DEPARTMENT INFORMATION REQUEST FORM
DEPARTMENT: WHITCOMB HALL

Please include items only exceeding $15,000 or individual similar items aggregating that amount such as radio, air breathers, etc.

Ignore routine facility maintenance/replacement items, which should be in your expense budgets.

Please use amounts in $ thousands, omitting the last 3 digits. Use notes to expand information when necessary.

								Items after 2024 over $50,000	
Item	**Comment/Purpose**	**2019**	**2020**	**2021**	**2022**	**2023**	**2024**	**Item**	**Amount**
Contribution to ETF	These funds in coordination with an LCHIP grant and other funds will allow completion of the 2nd floor project with a total cost of $640,000 in 2020	90,000	90,000						
								TOTAL	
	Totals	90,000	90,000					180,000	

Event Revolving Fund:	
12/31/17 estimated balance	-
Estimated annual contribution	-

Town Op Budget Payments:	2014	1,100
	2015	2,600
	2015	6,300
	2017	10,600
	2018	7,400

Other Funds:
NRFs
Trusts - Common Fund

Balance, Beginning of Year	50,000	50,000	50,000	50,000	50,000	50,000
Contributions	90,000	90,000	-	-	-	-
NH Charitible Foundation	-	-	-	-	-	-
Other Donations	-	-	-	-	-	-
Expenditures	(90,000)	(90,000)	-	-	-	-
Ending Balance	50,000	50,000	50,000	50,000	50,000	50,000